



**WHITESTOWN TOWN COUNCIL  
Special Meeting**

**Thursday, August 24, 2017**

**Whitestown Municipal Complex– Public Hall  
6210 Veterans Drive  
Whitestown, Indiana**

**Minutes**

**1. OPENING THE MEETING**

- A. Call to Order – **Eric** called the meeting to order at 7:03pm
- B. Roll Call – All present
- C. Pledge of Allegiance

**2. PUBLIC REQUEST TO SPEAK** (Topics Not Related to an Agenda Item) – none

**3. Eric m/m to add agenda item, Kevin 2<sup>nd</sup>, 5-0 adopted.**

**4. Dax** talked about naming the large snowplow (the 750) “The Bailey” after **Lauren Bailey. Susan “so moved”, Clinton 2<sup>nd</sup>, 5-0 approved.**

**5. Eric** read the proclamation for naming **September 1<sup>st</sup>, 2017**, as **Lauren Bailey Day** in the Town of Whitestown. **Lauren** thanked the Council for the proclamation. The Council thanked **Lauren** for her service.

**6. NEW BUSINESS**

- A. Consider an expenditure not to exceed \$5,000 (Employee Wellness Program – \$11,200) - **Dax** said they asked for \$6,600, but \$11,200 will get us to the end of the year for this program. **Dax** said this was still lower than the other quote given to him. **Susan** asked if they were approving the entire amount. **Dax** said this would be the entire amount. **Clinton m/m to increase their original approval to NTE \$11,200, Susan 2<sup>nd</sup>, 5-0 approved.**

- B.** Consider Approval of Low Bid (Legacy Core Main Street Parking Lot) - **Dax** said the Town has agreed to pave the East Lot of the Moontown Brewing building as part of the agreement with them. RDC will have to pass a motion with their intent to finalize this. Matcon was the low bid. Matcon will sub the work, as they've stated they are doing less than 50% of the work. **Susan m/m to authorize Dax to create the written authorization that allows the awarding of the low bid of \$289,800 to Matcon General Contractors, Inc., Clinton 2<sup>nd</sup>, 5-0 adopted.**
  - C.** Consider Appointment to Boards and Commissions (Human Relations Commission – 1 Town Council President Appointment) – **Dax** suggested to wait until September. **Eric m/m to table, Clinton 2<sup>nd</sup>, 5-0 adopted.**
- 7. BUDGET WORKSHOP** - **Dax** said our revenues are very strong and suggested discussing those first. **Katelyn** (from Reedy) said our revenues should surplus by about \$500k and in 2018 it should exceed \$1million. **Kevin** asked what the A/V growth would be, **Katelyn** said it should be close to 8.6%.

**Dax** said the Operations position will probably go back to Assistant Town Manager. It would be another department under **Dax** that would take care of facility rental, etc. **Eric** said he was not concerned with the exact title. **Dax** likes Director of Town Administration. **Dax** said this position would be working on facility rental, working on minutes, working on meetings, agendas, etc. **Clinton** echoed the sentiment that the title is not as important to him. **Dax** would like to see the line go up from \$53k to \$60k. **Kevin** said the executive assistant salary was raised quite a bit. **Dax** said he would like to hire someone to help with the Court Clerk duties – part-time. **Kevin** asked if we are paying **Johnetta** enough or if it needed to be higher. **Dax** thinks she is being paid a reasonable amount for her duties. **Jeff** asked when the workload will too much for one person. **Dax** said it would be coming down the pipe. **Dax** said to bump the Executive Assistant line to \$54k. **Susan** agrees with this. **Clinton** asked about the increases **Dax** just made and what effect that would have on the FICA and health insurance lines. **Clinton** said that \$16k increase would be up to \$19k added. **Jeff** thinks that extra position is a worthwhile investment since we will continue to grow. **Dax** talked about the Hydrant rental fees. **Dax** said our hydrant rental fees should probably be increased to \$110k. **Dax** suggested we increase Buildings back up to \$50k from its current \$30k.

**Kevin** asked about the Planning legal line, **Dax** said **John Molitor** has asked for an increase above his currently monthly fee, but would be worth the increase. Discussion ensued about various Planning lines. **Dax** said to increase the Planning professional services to \$40k from \$10k.

Discussion ensued about the Building department. **Dax** talked about how a lot of these increases were due to moving this department out of Planning, thus needing their own line items.

Fleet and Facility Maintenance are both under **Jason**. Utilities will help pay for their wages as well (Fleet), as they work on many Utilities vehicles.

**Dax** said the facility rental is not paying the salary of the Facility Maintenance Supervisor, but it is not intended to.

**Dax** said there is a padding in the Parks Capital Outlay line as well. **Dax** said Parks has been grossly underfunded for years. This has money for additional employees and brings the Parks Director's salary up to what comparable Parks Directors make. **Kevin** asked if we bring in people with Parks, if they could help with Facility Maintenance. **Dax** said they could. **Jeff** asked how many people would be paid from the \$105k, **Nathan** said it would be three.

**Dax** said it did not change much, but some lines are combined from last year's budget. **Clinton** asked about the street lights line item. **Dax** said there will be a hawk signal and new lighting will be added to some streets. There could also be new lighting in Legacy Core.

**Chief Westrich** submitted a budget for 6 additional personnel and a full-time training chief. There is about a \$200k difference in what was submitted than what was wanted. He would like to hire additional personnel if there is additional LIT money (expecting approx. \$216k). This additional staffing would help cover their Kelly Days.

**Dax** said the **Chief's** wage line should be \$95,000 and we should consider amending his contract. **Dax** said his contracted amount is \$87,453, and the bonus is left up to the Council, but it is built into the line. **Chief Anderson** said all his increases are out of LIT in 2018. The largest increase is in full-time staff, with adding two full-time staff. He would like to add two additional full-time staff per year moving forward to keep up with the growth.

**8. ADJOURN – Clinton m/m to adjourn, Susan 2<sup>nd</sup>, 5-0 adjourned at 9:13pm.**

The minutes from a Special Town Council meeting on August 24<sup>th</sup>, 2017 are approved on the 13<sup>th</sup> day of September 2017 by the following Town Council Members:

\_\_\_\_\_  
Eric Miller, President

\_\_\_\_\_  
Susan Austin

\_\_\_\_\_  
Clinton Bohm

\_\_\_\_\_  
Jeff Wishek

\_\_\_\_\_  
Kevin Russell

Attest:

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Matthew Sumner, Clerk-Treasurer